

SCHEDULE B - Job Classifications

Rev. 6/2018

Positions previously shown on this chart are listed in a "reserve" list on file as a Letter of Agreement between the Human Resources Department and the Union.

	CHILDCARE	CLERICAL	BUSINESS
A	Locker Room Attendant/Aide Title I Aide OPAC 70%		
B	Security Guard OPAC 70%	School Office Clerk OPAC 70% - 30 WPM	
C	Family Resource Assistant Language Acquisition Aide Special Education Teacher Aide OPAC 70%	Human Resources Clerk OPAC 70% - 40 WPM	
D	Health Aide Special Education Health Aide Vocational Education Paraprofessional OPAC 70%	Counseling Clerk (MS, HS and CPC) Pupil Accounting Clerk Pupil Accounting Clerk/Health Aide Secretary to Assistant Principal (MS & HS) Substitute Systems Clerk OPAC 70% - 50 WPM	Nutrition Services Clerk Operations/Maintenance Clerk School Bookkeeper Transportation Clerk OPAC 70% - 40 WPM
E	Specialist for the Visually Challenged OPAC 70% - 40 WPM	Central Office Secretary (Attendance, Curr., HR, IT, K-8 Science Kits, Maint., SpEd., Student Svcs., Transportation) Elementary Secretary Middle School Secretary Senior High Secretary OPAC 80% - 50 WPM	Central Office Secretary-Accounting (Accounts Payable) Central Office Secretary-Transportation OPAC 80% - 50 WPM
F		Specialist Secretary (Facilities/Athletics, Latchkey/Preschool, Student Services) OPAC 80% - 50 WPM	Specialist Secretary-Nutrition Services Specialist Secretary – Accounting OPAC 80% - 50 WPM
G			Accounting Coordinator Business Office Specialist Employee Benefits Specialist Payroll Specialist OPAC 80% - 50 WPM
H			Human Resources Specialist I Payroll Coordinator OPAC 80% - 50 WPM
L	Latchkey Caregiver Latchkey Team Leader Locker Room Attendant- Before/After School OPAC 70%		